



NOTICE TO ALL GRADE 8-12 PARENTS YEAR 2018

Computer fees & use of Computer Facilities and Computer Peripherals for students.

204 Voortrek Street
Swellendam
6740
Western Cape

Dear parent, guardian, please read the following notice carefully and make the appropriate arrangements.

Phone: 028-5141112
Fax: 028-5141025
E-mail:
olykrans@telkomsa.net

ALL COMPUTER FEES MUST BE PAID ON OR BEFORE 31 JANUARY 2018 IN ORDER FOR THE LEARNER TO GAIN ACCESS TO THE COMPUTER LAB.

- Grade 10—12 **CAT learners** pay a computer fee of R500 for the whole year. This fee is used for the following: paper for printing, Laser printer maintenance costs and services, toner and parts. Network and server maintenance and technical support. The fee also includes the use of Internet for research, upgrades of software and hardware. The use of scanner, media resources, electricity. All printing is paid for by the learner when they print, R1.50 per page. **NO COLOUR PRINTING.**
- The computer class is available to all Grade 10—12 **CAT learners** on Monday and Wednesday afternoons and evenings for working on projects if arranged with the CAT teacher. The learners will be given admission by the CAT teacher only.
- Grade 8 & 9 learners use computer lab for Introduction to Microsoft Office Suite. Gr 8 and 9 learners also work on projects and have use of Internet for this purpose under supervision of CAT teacher.
- Grade 8 & 9 learners pay a computer fee of R300 for the whole year. This needs to be paid on or before **31 January 2018** to allow the learner further admittance to the Computer lab. Grade 8 & 9 learners also pay for printing separately. R1.50 per page, no colour printing.
- Please ensure that you the parent/guardian have paid the computer fee before the start of the 1st Term, this is only payable into the Grammar School Bank Account, do not pay into any other account. Please e-mail or fax the reference or proof of payment to the school, see bottom of page for details.
- Microsoft Windows 7 and Microsoft Office Suite 2016, will be used.

We as private school do not receive any computer assistance in the form of equipment, software, or financial help from the State or any other department. We can only provide this service and present this subject with your financial assistance. All software used in class is licensed by Microsoft, these programmes and all other software are paid for with the Computer fee. Also note that any damage to computers or any other equipment in the Computer Centre that may be caused by a learner deliberately, will be the responsibility of the parent to cover the necessary costs of the repairs or replacement of equipment.

Your son will not be allowed to participate in any activity or class that involves the Computer Centre unless the specified fee has been paid before or on 31 January 2018.

Reference for payment: YOUR SON NAME IN FULLgrade_PC
Example: JOHNJAMESSMITHgrade9PC

BANKING DETAILS:

BANK:	ABSA SWELLENDAM
BRANCH:	334 813
ACC.NAME:	OLYFKRANS COLLEGE
ACC. NO.:	222 014 6645

REMEMBER THAT COMPUTER APPLICATIONS TECHNOLOGY IS A CHOSEN SUBJECT IN GRADE 10-12, NOT COMPULSORY, YOUR SON DOES NOT HAVE TO TAKE CAT, HE MAY MAKE ANOTHER CHOICE.